



Robert Moser, MD, Secretary

Department of Health & Environment

Sam Brownback, Governor

TO: VFC Providers  
RE: 2012 Vaccine for Children Provider Enrollment  
FROM: Martha Froetschner, Assistant Program Manager  
Date: December 1, 2011

The Kansas Immunization Program (KIP) wishes to express our gratitude and appreciation for your service to VFC-eligible children. The VFC program is about your dedication to providing immunization services to these children.

The 2012 Vaccine for Children Enrollment Form is enclosed. Please return the completed form by **January 1, 2012**. Timely completion and submission of your enrollment will assure you of un-interrupted vaccine delivery. A copy of your 2011 vaccine profile is enclosed to assist your review and completion of the 2012 vaccine profile. The profile numbers are the numbers of children you serve in each age cohort. If you are a direct-entry KSWebIZ provider, we can help you run the VFC Category Report to obtain current numbers for your vaccine profile. Please call the registry helpdesk for assistance with this report (877-296-0464).

Important VFC program information to the 2012 VFC Enrollment form:

1. **Page 2** of the VFC Enrollment Form, items # 14 and 15 are required statements by the CDC. These statements are pertinent to the vaccine Economic Ordering processes KIP implemented July 2010. Each VFC enrolled provider has been assigned a vaccine ordering timeline (EOQ tier) based on their VFC vaccine ordering history for 2009-2011.
2. The statements in items 14 and 15 are specific to VTrckS, a secure web-based online vaccine ordering system under development by CDC. This new vaccine ordering system will allow VFC providers to order VFC vaccines online once it is fully operational.
3. The VTrckS secure system will require each VFC provider to identify at least one primary and one backup person who will be authorized to access the online ordering system to place vaccine orders. The exact process for authorizing these persons has not been finalized by the CDC. KIP will keep every provider informed as VTrckS is implemented in Kansas.
4. **Page 3** of the VFC Enrollment Form asks for each provider's medical license number in addition to the NPI number. The license number is required by CDC for vaccine shipment and for access to VTrckS for identification and security.
5. Please submit your wasted vaccine and borrowed vaccine reports each month with your temperature logs and monthly immunization reports. This will assist program staff to better serve you.
6. Program Wasted, Unaccounted for and Vaccine Management Policies are also enclosed. Please note the Wasted Vaccine Policy, item 6, has been modified to give VFC providers three (3) options for repayment of avoidable wasted vaccines. These 3 options allow providers and the program increased flexibility in reducing avoidable wasted vaccines.
7. The Centers for Disease Control (CDC) Vaccine Storage and Handling Guide has been updated and will be sent to each office as a separate mailing. The program has adopted this guide as the basis of our storage and handling protocols.

KIP appreciates the stewardship each provider has demonstrated in assuring that VFC vaccines are managed appropriately so that each child is immunized with viable vaccine. Your hard work and commitment to keeping the children healthy and free of vaccine-preventable disease is our greatest resource.

Thank you.

Enclosures